

# INTERNSHIP OVERVIEW

**Title:** Community Engagement Internship - Philadelphia

### Organization:

Leveling the Playing Field (LPF) is a nonprofit organization that brings access and equity to children in under-resourced communities to enjoy the mental and physical benefits of youth sports participation. LPF does this through the collection of used/excess sports equipment from schools, manufacturers, individual families, and others. After being inventoried and sorted by volunteers at the LPF warehouse, the equipment is then redistributed to a school, sports league, or other organization in an underserved community and placed into the hands of a child who cannot afford their own equipment.

## **Duties & Responsibilities:**

The goal of the Community Engagement Internship is to assist the organization expand its mission to the Greater Philadelphia Community through the following: (1) community outreach tasks; (2) administrative tasks; (3) assisting with collection drives, volunteer events, and warehouse management; and (4) other projects as necessary.

### **Required Skills:**

- A passion for youth sports participation and giving back to those less fortunate
- Dependability
- Work ethic
- Ability to problem solve
- Ability to work with volunteer groups of various ages
- Ability to lift 30lbs
- Basic administrative skills
- Driver's License & clean driving record

### How to apply:

Please submit resume & cover letter to Danielle Miller at danielle@levelingtheplayingfield.org.